

## BUTTERFLY CREEK RISK MANAGEMENT PLANNING

### Health and Safety information for educators.

- Butterfly Creek has been designed with the safety of young visitors a priority.
- We cannot eliminate all risks and it is the responsibility of the care giver/s to ensure that children are adequately supervised so that they do not come to any harm.
- This is particularly so in the car park, where there is the danger posed by moving cars and around the train platform where children are at obvious risk from the passing train.
- If first aid is required we have St Johns First Aid kits located in all operational areas. Please ask staff if such assistance is required.
- For more serious matters Auckland Airport have an emergency paramedic service on call. This service is located within one kilometer of Butterfly Creek.
- Butterfly Creek has a current Building Warrant of Fitness. Compliance Schedule No: 3438
- Emergency exits are located throughout the complex.
- Restroom / toilet facilities are located: next to Buds Room (adjacent to the playground), in the café and by the foyer. There is another toilet in the Aqua Room (by the Butterfly House aquaria) and there is a wheelchair accessible toilet by Buds Room. A dedicated mothers change room is also available and is located next to Buds Room by the playground.
- Butterfly Creek is wheelchair/pushchair friendly including the Red Admiral Express Train.
- Parts of Butterfly Creek is out doors and so exposed to the weather. We recommend children and adults wear appropriate clothing including hats and sunscreen on sunny days
- Visitors must wear shoes
- Our staff are fully trained in case of an emergency and we carry out regular fire safety drill training.

### Action Plan for possible safety hazards at Butterfly Creek

What could go wrong?	What would cause it to go wrong?	How could we prevent it from going wrong?	Whose responsibility is it?	Emergency plan
<p>A child slips/falls/is pushed off the train platform / is hit by the train.</p> <p>Child falls from the train.</p>	<p>Inadequate instruction</p> <p>Inadequate supervision</p>	<p>Explain train safety rules to children.</p> <p><b>Have children sit down in safe place on platform until train has stopped.</b></p> <p>Each adult assigned a group of students to supervise.</p> <p><b>Adults briefed of their role</b></p> <p><b>All children to remain seated for duration of train ride</b></p>	<p>Teacher/parents</p> <p>Butterfly Creek staff (train driver) to show high level of care</p> <p>Teachers/ Parents</p>	<p>Remove child from danger area.</p> <p>Assess situation.</p> <p>Alert on-site first aid officer.</p> <p>Treat any medical conditions.</p> <p>Ambulance / Paramedic called if required.</p> <p>Child accompanied by parent teacher to remain with group</p> <p>*School to be contacted and they contact parents.</p>
<p>A child falls into the pond / wetland</p>	<p>Inadequate instruction</p> <p>Inadequate supervision</p>	<p>Teachers / Parents to inform children that they are not allowed to climb on the rails in Butterfly House and to remain behind barriers and on pathways in other locations.</p> <p>Each adult assigned a group of students to supervise.</p> <p>Adults briefed of their role.</p>	<p>Teachers/ Parents</p> <p>Teachers/ Parents</p>	<p>Same as above.</p>
<p>A child gets very wet and/or cold</p>	<p>Poor weather conditions</p>	<p>Ensure all children have warm clothing and are not exposed to poor weather.</p>	<p>Teachers/ Parents</p>	<p>Bring child indoors.</p> <p>Treat as necessary.</p>
<p>A child wanders out into the front entrance and into the car park and is injured by a car.</p>	<p>Inadequate supervision</p>	<p>Each adult assigned a group of students to supervise.</p> <p>Adults briefed of their role to watch and keep kids safe.</p> <p>Keep side gate closed.</p>	<p>Teachers/ Parents</p>	<p>Same as first emergency plan.</p>